

**POPULATION ASSOCIATION OF AMERICA  
2004 ANNUAL MEETING  
POSTER SESSION INSTRUCTIONS**

The PAA 2004 Annual Meeting Poster Sessions will be held at the Sheraton Boston Hotel, in the Constitution Ballroom, Second Floor. Times and schedule for mounting materials are listed below. The poster board is a framed cork surface, 4 feet high and 8 feet wide. One poster presentation will be mounted on each side of the board. *Please notify us immediately at [paa2004@opr.princeton.edu](mailto:paa2004@opr.princeton.edu) if you are unable to attend the meetings or present your poster, so that we can assign your poster space to someone else.*

Each poster board will be identified by a poster number. Refer to the final program to confirm the number assigned to your poster presentation.

	<b>Time</b>	<b>Schedule for mounting poster materials</b>
<b>Thursday, April 1</b>		
Poster Session 1	8:00 am – 10:00 am	7:00 am
Poster Session 2	11:30 am – 1:30 pm	10:15 am
Poster Session 3	3:00 pm – 5:00 pm	2:00 pm
<b>Friday, April 2</b>		
Poster Session 4	8:00 am – 10:00 am	7:00 am
Poster Session 5	11:00 am – 1:00 pm	10:15 am
Poster Session 6	2:00 pm – 4:00 pm	1:15 pm

***PLEASE REMOVE POSTER MATERIALS IMMEDIATELY FOLLOWING EACH SESSION***

**Preparation** – *For additional and very useful guidelines on poster presentations, we strongly suggest to visit:*

*<http://www.cpc.unc.edu/services/infoserv/graphics/poster.html> & <http://www.pop.psu.edu/info-core/library/posters.htm>*

***Title*** - Prepare a banner for the top of the poster indicating the title, author(s) and affiliation(s). Lettering on the banner should be at least one inch high.

***Illustrations*** - Figures should be designed to be viewed from a distance, and should use clear, visible graphics. Each figure or table should have a heading in large typeface. Detailed information should be provided in a legend below in smaller typeface. Since there is no text accompanying a poster, the figure legend should describe concisely the content of the figure and the conclusions. Details of the methodology should be kept brief and should be placed at the end of the legend.

***Layout*** - Materials should be mounted on colored poster paper. Use thin mounting materials -- heavy board is difficult to keep in place. (Push pins may be used.)

For easy viewing, arrange materials in columns rather than in rows. The sequence of figures or graphs should be indicated with numbers or letters at least one inch high. Avoid long textual passages and use graphs and diagrams as much as possible. (You may have copies of abstracts available for distribution during the poster session. ***Please do not submit abstracts of poster presentations to the PAA office.***)

The presenting author should be present during the poster presentation. A large attendance is expected, be prepared for a busy session.

If you have any questions, please contact the PAA office, *telephone* 301/565-6710, *fax* 301-565-7850, *e-mail* [info@popassoc.org](mailto:info@popassoc.org)